The oral qualifying examination conducted by the Qualifying Committee in accordance with the regulations set forth in the UC Riverside Graduate Student Handbook. Five committee members are nominated which most are affiliated with the program and should normally be voting members of the UC Academic Senate. The first three faculty members are from the Statistics Department, the fourth faculty member is from a Substantive Field and the fifth member is designated as the “Outside Member” not holding an appointment in the student’s graduate program that will ensure fairness as ‘third party’. The outside member’s field may be unrelated to the student’s field of study and other committee members. Exceptions must be supported by a memo of justification from the Graduate Advisor.

**The Committee will consist of:**
1. Chairperson (not the PI)
2. Three members
3. Outside Member (not from the Statistics Program)

<table>
<thead>
<tr>
<th><strong>Vital:</strong></th>
<th>The Committee reads and evaluates the research proposal and conducts the examination.</th>
</tr>
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<tbody>
<tr>
<td><strong>Expectations:</strong></td>
<td>The student is expected to articulate and defend the research proposal as well as answer general knowledge questions.</td>
</tr>
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</table>

**Graduate Division Resources:**

[General Requirements and the Qualifying Exam Committee](#)

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<tr>
<th><strong>Presentation</strong></th>
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<td><strong>Duration:</strong></td>
<td>Oral exams typically last ~2-3 hours, consisting of a short (20-30 minutes) presentation of the research proposal by the student, followed by a question and answer period.</td>
</tr>
<tr>
<td><strong>Attempts:</strong></td>
<td>No more than two attempts to pass the oral examination will be allowed.</td>
</tr>
</tbody>
</table>
Complete the STAP Oral Exam Request Form (Wufoo Form)

Review your Degree Audit in R’Web
Notify Margarita of any discrepancies
At least 4 weeks prior

Provide your research proposal to all members of the qualifying exam committee
Consult with your chair to inquire how far in advance.

Graduate Division will email you regarding the nomination of your Qualifying Committee

Margarita will email the student to stop by and sign Graduate Division’s Form 2

Margarita will email the student and committee chair Form 3 and the instructions for the Oral exam.

Take your Oral Exam

Return Form 3 back to Margarita
Make sure all the committee members have signed