

## Response to Request for Usage of OLMH 1316 & OLMH 1318

### 1. Availability of OLMH 1318

OLMH 1318 has a capacity of 12, which is too small to accommodate any of the requested sections.

### 2. Availability of OLMH 1316, Fall 2019

OLMH 1316 has a capacity of 30.

The following table indicates the availability of OLMH 1316 with respect to the requested Economics lab section times.

Subj	Course	Section	Start Time	End Time	M	T	W	R	F	Notes
ECON	101	031	5:00PM	5:50PM	X					Conflicts with Stat 100A 030
ECON	101	032	6:00 PM	6:50 PM	X					Conflicts with Stat 100A 030
ECON	101	033	7:00 PM	7:50 PM	X					Could accommodate
ECON	101	034	5:00PM	5:50PM		X				Could accommodate if we cut campus open lab hours
ECON	101	035	6:00PM	6:50 PM		X				Could accommodate if we cut campus open lab hours
ECON	101	036	7:00 PM	7:50 PM		X				Could accommodate if we cut campus open lab hours
ECON	107	031	4:00PM	4:40PM				X		Could accommodate if we cut campus open lab hours
ECON	107	032	5:00PM	5:50PM				X		Could accommodate if we cut campus open lab hours
ECON	107	034	3:00PM	3:50PM				X		Conflicts with Stat 100A 028

**NOTE:** In order to accommodate five of the requested time, the campus open lab hours (TR, 4:00 pm – 8:00 pm) would have to be sacrificed. During these open lab hours, OLMH 1316 is open to the campus for students to work on assignments, labs, projects, etc. The open campus open lab hours are manned by ITS student employees. This lab is also used as a printing hub for the campus and thus access to the printer during these open lab hours may be impacted.

### 3. Security

Security is a major issue. There is concern about how the rooms will be left at the end of those class sessions. (We allowed some other departments to use our classroom (Olmh 1429) one summer and it was a nightmare. They left the room open, unlocked and didn't clean up after themselves.) We cannot have the lab being left open and unsecure. (We have recently experienced vandalism and theft within the last month.) We also can't

have the lab trashed or left in a mess as they are used for classes the next morning. Someone has to ensure us that the room will not be left unsecured, that all the students will be logged off the machines, and that the room will be left clean and neat (including having chairs pushed in and the whiteboard erased). We have classes in the labs beginning at 8 am every day. It is critical that the instructor for those early labs not walk into a mess (or worse) and have to start class late. How many TAs or instructors would need access to the lab and would have to checkout keys from the department in order to have access. Who is the staff contact in Econ that would help facilitate any issues that may arise as this is not a general assignment classroom?

**NOTE:** The open campus open lab hours are manned by ITS student employees. These employees follow a specific protocol that ensures the lab is ready for classes the next morning and is secured for the night. Security is not considered an issue with regard to these ITS student employees, since their job depends on appropriate performance. To date, there have not been any issues.

Our TAs also face reprimand, and potential loss of future employment as a TA, if they don't take appropriate measures to ensure the safety, readiness and security of the lab. The Statistics Department has no leverage with regard to instructors/TAs from other departments, which raises our concern.

#### **4. Timeline**

Is this a one-quarter (Fall 2019) request or is the intent to expand to future quarters? With the addition of the data science program and increased student enrollment, the Statistics Department will be expanding its course offerings in Winter 2020 and Spring 2020 that will require additional usage of our computer labs. If there is intent to expand to future quarters, more discussions is needed to measure the sustainability to provide such support due to the current aging machines, the impact on our own growing program in data science, etc.

#### **5. Software/ Impact on the Current Machines**

What software package(s) do these courses typically use? If the software is not already available on our current machines, where would it be housed for access? This is an appropriate question since our machines are old (in dire need of replacement). The addition of new software on our server could have a significant impact on the performance of the current machines, which would, in turn, negatively impact our Statistics courses.

In addition, the installation of new software would require a significant amount of time to complete. The software would have to be obtained, installed on the server and then all of the computers would have to be re-imaged.

#### **6. Room Access**

For security purposes, except during class times, OLMH 1316 is kept locked whenever unattended. For late lab sessions, a TA usually checks out a key to the lab. Presumably, instructors/TAs (for these evening sessions) would be allowed to check out a key to gain access to the facility. Our TAs understand that using the key is only appropriate to gain access for their assigned lab section(s) and that the key must be returned to the Statistics Department at the end of the quarter. There must be a clear understanding that the key should only be used to gain access for their session(s), not any other time and that the key will be returned to the Statistics Department no later than the end of Week 10. The Statistics Department reserves the right to demand return of the key should there be a violation of use.